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AHIP-M-35  
28 February 1957

IAC AD-HOC SUB-COMMITTEE ON INFORMATION PROCESSING

Minutes of Thirty-fifth Meeting, 25 February 1957

Members Present:

AIR - Major Henry G. Sanders  
NAVY - Capt. R. A. Paton  
Mrs. K. C. Young  
ACSI - Mr. Parmely C. Daniels  
Col. E. D. Hart  
STATE - Mr. Lewis M. Bright  
25X1 NSA -   
25X1 USIA - Mr. Walter B. Greenwood  
CIA -

Visitors:

25X1 CIA -

1. The minutes of the Thirty-fourth meeting were approved as written.

2. Status reports from Working Groups:

25X1 a. Common Intelligence Report Format

The Chairman reported the adoption by CIA of a common information report form for CS, OO and CR information reporting. All elements of document identification are standardized as to terminology and location in the CIA masthead format. The Working Group expects now to expedite the adjustment of variations in report format between the AHIP Agencies.

25X1 b. Document Security Indications

The Chairman reported that many of the variations in application of security indications on CIA reports have related to the absence of common format. Action reported in paragraph a. above together with experiments on reproduction of stamped rather than typed indications now pave the way for early adoption of standard practices. Variations between field and headquarters in this matter remain to be ironed out.

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25X1 c. Equipment Research - [ ]

25X1 [ ] reported an inspection by his Working Group of prototype closed-circuit TV film scanning equipment and his own observations during a recent trip to the West Coast of a new photo-scopie storage device with table look-up applications and of current test operations of the Minicard duplicator [ ]

25X1 d. Area Classification Coding - [ ]

Status report attached.

25X1 3. The ACSI representative, Mr. Daniels, summarized for AHIP the current status of Army negotiations [ ] for a survey of Army intelligence systems.  
25X1 As now planned, [ ] during the remainder of 1957 to a 5-phase analysis of:

- a. Basic requirements of the Army Intelligence Organization.
- b. Operating features of the existing systems.
- c. Intelligence techniques; alternative approaches and feasibility analysis.
- d. Model systems, development and evaluation.
- e. Projection of intelligence systems in the near and distant future.

25X1 The [ ] involves no hardware. Mr. Daniels emphasized that hardware development which might be undertaken later as a result of this contract would be negotiated with the business community on a competitive basis.

Mr. Daniels also reviewed the ACSI measures to date for promoting compatibility between Army and other IAC programs for improvement of intelligence information systems.

4. Establishment of a Working Group on a Union List of IAC Serial publications:

25X1 At the instigation of [ ] the Chief of OCR's  
25X1 Analysis Branch, [ ] described her work thus far on a check list of intelligence publications currently processed into the CIA Intellofax System or into the OCR specialized Registers.

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The AHIP sub-committee approved and the Chairman designated [ ] as Chairman of a Working Group to submit a plan for development and publication of an IAC Union List. The plan will include recommendations on scope, annotations, and indication of subject indexing coverage throughout the intelligence community.

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